

May 2nd, 2008 Update

LOCKHEED RECREATION ASSN. CAMERA CLUB

GENERAL RULES

1. Any person employed by, Lockheed Martin, DCMA, a Lockheed Martin subcontractor's resident office, or an affiliate of LMRA who has paid the necessary fees is eligible to be a member of the LMRA camera club. Any member of his/her immediate family (husband, wife or dependent children) are also eligible to become members. Retirees of General Dynamics, Lockheed Martin or DPRO / DCMA are also eligible for membership. Guests of employees who pay the camera club fees and the LMRA usage fee may become guest participants of the LMRA Camera Club.
2. The camera club facilities are for the pleasure and education of the members and their families. Use of the facilities for commercial reasons is not permitted.
3. Reservations are required for use of the darkroom or the studio. Reservations are made through the LMRA office by telephone or in person. The reservation time periods are:

Darkroom

8:00 am - 11:00 am
11:00 am - 3:00 pm
3:00 pm - 7:00 pm
7:00 pm - 10:00 pm

Studio

8:00 am-10:00 am
10:00 am - 12:00 pm
12:00 pm - 2:00 pm
2:00 pm - 4:00 pm
4:00 pm- 6:00 pm
6:00 pm- 8:00 pm
8:00 pm- 10:00 pm

No activity after the 10:00 pm LMRA closing time is permitted.

4. Each member is responsible for the care of the equipment used.
5. Violation of club rules can result in cancellation of membership and forfeiture of fees.
1. Normal meeting times are at 7:30 pm on the second and fourth Thursday of each month (except at Thanksgiving and Christmas holidays).
7. The LMRA Camera Club rules may be changed at any time by a simple majority vote of the members who are present and voting. Members voting

must have their memberships current. Any member may propose a rule change at any time to the Camera Club Commissioner. A time for consideration of all proposed rule changes shall be announced at least one week in advance of the discussion time. It is the responsibility of the Commissioner or his designee to let every club member know that a proposed rule change(s) will be discussed and/or voted on during a particular meeting. Notification may be made via email, regular mail, phone calls, or any combination thereof. A vote for or against the proposed rule change(s) may be made during the same meeting after a discussion has been held. If a vote is not held during the same meeting as the discussion, in order to give members adequate time for consideration, then the vote will be held during the next meeting scheduled for the second Thursday of the following month. Records of each vote taken shall be maintained by the Commissioner or his designee.

LOCKHEED MARTIN RECREATION ASSN. CAMERA CLUB

CONTEST RULES

1. Contestants must be a valid member of the camera club having paid membership fees within the last 12 months at the time of the contest.
2. All work must be that of the contestant except for color negative or slide film processing. Age of the negative or slide is not a factor. Photographic prints commercially produced are eligible for entry as long as any manipulations or adjustments were done by the entrant and not by either a technician or by automated image enhancements. Copies of photographs made by other persons are not eligible for entry except as a part of a montage or other highly manipulated photo art.
3. Due caution will be exercised in handling contest entries, however the LMRA camera club will not be held liable for loss or damage of photographs.
4. Points are awarded to the monthly contest winners on the following scale: First Place = 4, Second Place = 3, Third Place = 2, 1HM = 1, 2HM = 1. One point is awarded for each slide or print entry submitted. Points accumulated during the year are used to determine the "Photographer of the Year" award in each category and class. Members who win the "Photographer of the Year" award in Class B are encouraged to compete in Class A thereafter.

Number of places will be awarded on the basis the number of entries in a category and class as follows:

Number of Entries	1st	2nd	3rd	1HM	2HM
1 - 3	x				
4 - 5	x	x			
6 - 7	x	x	x		
8 - 9	x	x	x	x	
10 +	x	x	x	x	x

5. Contest Categories and Classes of Competition

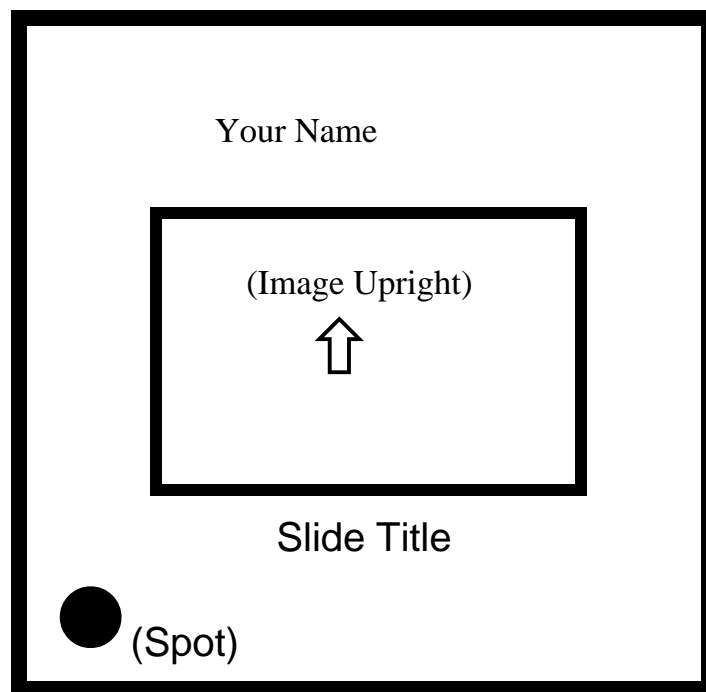
<u>Category</u>	<u>Classes of Competition</u>
Color Slides	Combined Class A/B
Black and White Prints	Class A and Class B
Color Prints	Class A and Class B
Digital Images	Class A and Class B

Class B is intended as the Beginning level and Class A the more Advanced level. A person may compete at the level of his choice. A member may compete in both Color and Black and White prints with each category being scored separately for "Photographer of the Year" awards. The maximum number of slides or prints entered in any category and class will be 3 entries.

- Any image that has placed 1st, 2nd, or 3rd in any competition must be retired from club competition and may not be entered again. This includes images taken so near in time and place, and so similar in subject matter and composition, so as to be virtually identical to the member's image(s) previously entered in competition.
- Contests will be held on the second meeting (4th Thursday) of each month, January through October. Because Thanksgiving Holiday falls on the 4th Thursday of November, the contest night will be moved to the 2nd Thursday of November with a combined print and slide contest. An "End-of-the-Year" contest using all the winning slides and prints throughout the year will be judged and the "Print and Slide-of-the-Year" will be selected in each category and class. The results of this contest will be presented at the Christmas Party (usually scheduled as close to the 2nd Thursday of December if possible).
- Slide entries will be either 2x2 or 2 3/4 x 2 3/4 inch mountings

(slides in 2 3/4 inch mounts will not be eligible for Gulf States CCC competition or other outside showings). Montage , sandwich slides and special cropping of the slide mount is permissible. Glass or plastic mounts are acceptable if the mount thickness is 0.1 inches or less.

9. Prints entered for competition should be mounted. It is recommended that the minimum size be no smaller than 8X10 inches. No framed prints or prints greater than 16x20 inches, including the mounting board, will be permitted in print competitions.
10. Each slide entry shall be marked as shown in the following illustration with an index spot to indicate how the slide is to be shown. Each slide or print entry will be given a descriptive title. The maker's name will be written on each entry. If appropriate, an arrow will be placed on the back of any print entries to indicate the top of the picture when it is not obvious.



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DARKROOM RULES

1. To be eligible to use the darkroom, members must:

- A. Have paid the Camera Club membership fee within the last 12 months and in good standing.
- B. Pay the additional darkroom fee (and the LMRA usage fee if a guest participant).
- C. Be checked out by the LMRA Camera Commissioner or the Facilities Chairman.
- D. Have the back of their membership card or receipt stamped with a "Darkroom Checkout" stamp by the Camera Commissioner or the Facilities Chairman.

2. A guest of an employee may use the darkroom as follows:

A. If accompanied by a Camera club member authorized to use the darkroom, the guest must pay a \$2.50 use fee for each printing session.

The club member will bear primary responsibility for proper use of the darkroom equipment. The guest will share in this responsibility.

B. If not accompanied by a Camera Club member, a guest of an employee

- 1. Must be sponsored by an employee.
- 2. Must pay the regular yearly membership, darkroom fees and the applicable LMRA usage fee.
- 3. Must be checked out for using the darkroom by the Camera Commissioner or the Facilities Chairman.
- 4. Must have the guest membership card stamped on the back with the "Darkroom Checkout" stamp by either the Camera Commissioner or the Facilities Chairman.

3. Use of the darkroom is by reservation only. No reservations are to be made after 7:00 pm on club meeting nights. The user must request the date and time and provide their name, card number, their choice of enlarger station

and type of printing to be done (Black and White or Color). One person can do color printing at a time and may choose Enlarger Station 1 (Beseler 45A, 35mm to 4x5 inches) or Enlarger Station 2 (Beseler 45A, 35mm to 4x5 inches). Three people may use the darkroom at a time for doing Black and White. Stations 1 and 2 may

also be used to print Black and White. Station 3 is an Omega D2V (35mm to 4x5 inches) variable condenser enlarger having only Black and White capability. Station #4 is suitable for Black and White printing from (35mm to 4x5 inches) if the member desires.

<u>Enlarger Station</u>	<u>Enlarger</u>	<u>Media</u>
Station 1	Beseler 45A (Diffusion)	B/W or Color
Station 2	Beseler 45A (Diffusion)	B/W or Color
Station 3	Omega D2V(Condenser)	B/W
Station 4	Omega D2V(Condenser)	B/W

Users should reserve the darkroom to either process Color only or B/W only. The earliest request for a particular reservation time period shall establish whether it is for Color or B/W.

4. The user must obey all posted rules, as well as the following:
 - A. The user of the darkroom must leave his membership card at the front office and sign the Key Log when checking out the door and locker keys. The card will be returned when the keys are returned.
 - B. The user of the darkroom must sign In and Out on the log in the darkroom.
 - C. No commercial work is permitted.
 - D. Unplug all electrical equipment at the wall plug EXCEPT:
 1. The 45A Beseler Enlargers and Analyzers (Do not unplug the analyzers from the surge protectors)
 2. The hot water heater.
 - E. Wash and dry all trays, pails, funnels, bottles and drain board that were used during the printing session. Wipe up any chemical spills from the floor.

F. Check and report on supplies and the condition of equipment. Report on shortages and other discrepancies to the Facilities Chairman.

G. The user is responsible for mixing B/W chemistry stock solutions when developer, fixer, stop and *Orbit bath is depleted. Use posted charts on the darkroom shelf for mixing stock and working solutions. Stop and Orbit baths are provided as a working solution and should be used as a "One Shot" solutions only. Do not mix Color chemistry in advance because of the shorter "shelf life" properties of Color Chemistry. Also, use posted charts on the darkroom shelf for detailed Color Chemistry mixing instructions.

*(Orbit or Hustler bath chemicals are equivalent washing aids)

H. Unmixed developer and fixer packages are stored in boxes under the Station 1, 45A Enlarger table. Color Chemistry is stored in the left hand side of the chemical cabinet in the darkroom entrance way. Call the Facilities Chairman if chemicals are not available. Paper towels are stored in a box behind the inside darkroom door.

I. Locker #0 is the Club Locker for storing spare equipment parts, chemicals, etc. for use in the darkroom. The Facilities has custody of this locker.

J. Lockers #1 through #9 are rented to frequent users of the darkroom on an "as available" basis. These lockers are not to be rented by persons who do not pay the darkroom fee.

K. Enlarging lenses are kept in the drawer at the bottom of the Station 2 enlarger. The 50mm and 80mm Schneider lenses can be moved to or from Beseler or Omega lensboards as needed by unscrewing the lens from the 39mm threaded ring mounted on the lensboard and screwing it into a similar ring on the other enlarger lensboard. Several of the other lenses can be moved the same way. (The older lenses having a retaining ring not attached to the lensboard cannot be remounted that way.)

5. Courses in darkroom processing and basic photography are offered by the club during the year. The studio and/or darkroom are used for these classes and are closed to other club members. Use of these facilities for classes will be no more than 2 nights per week.

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STUDIO RULES

1. The studio is available for use by camera club members who are in good standing.
2. Reservations must be made through the LMRA for any studio activity to assure that there is no conflict in scheduling between camera club members. The equipment locker key must be checked out at the LMRA office.
3. Several colors of seamless background paper are available for use. The background roller can handle 4 separate rolls at a time and others are in the rack on wall. All of these backgrounds should be kept neatly rolled and stored when not in use. In the event that a roll is to be replaced on the background roller the member must call the facilities chairman for assistance. Improper installation of the rollers may cause damage to the background roller system. Handle the background paper carefully - it tears easily.
4. When the background paper is used on the floor for full length portraits, either remove shoes or wipe the soles of shoes with a damp paper towel before walking on the paper. Soil marks on the paper do not photograph well.
5. Unplug all electrical equipment then coil and store extension cords. Store all folding lamp stands on top of the equipment shelf. Store the Novatron studio electronic flash equipment (power supply and 4 flash heads) and the Sekonic flash meter in the equipment cabinet. Be sure the light meter is in its case and wrapped in special cloth then store it in the back of the cabinet compartment so it will not be dragged out and dropped on the floor when removing other equipment.
6. Reserve the studio when using the mounting equipment or the mat cutter to assure that there is no scheduling conflict with other members.

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LIBRARY RULES

1. Library books are kept in a locker in the studio.
2. Books may be checked out by LMRA camera club members only and books are not transferable to other parties.
3. Book check-out must be coordinated with the facilities chairman.
4. As many as three (3) books may be checked out per member at any one time. Check-out period will be for four weeks maximum.
5. The borrower is responsible for return or replacement of all books borrowed.
6. The library is accessible at all times unless the studio has been previously reserved.